



Reitaku University Fact Sheet

Spring 2020 / Fall 2020

Contact							
Contact Person	<p><u>Minami Kato</u></p> <p>Admission, Course Selection, Syllabus</p> <p>✉ studyabroad@ad.reitaku-u.ac.jp</p> <p><u>Student Support Section</u></p> <p>Visa, Dormitory, Health check</p> <p>✉ gakuseitanto@ad.reitaku-u.ac.jp</p> <p><u>International Exchange Center</u></p> <p>Conversation Partnership, JASSO scholarship</p> <p>✉ g_affairs@reitaku-u.ac.jp</p>						
Application Procedure							
Nomination Deadline	<p>Spring 2020: <u>September 30, 2019</u></p> <p>Fall 2020: <u>March 20, 2020</u></p>						
Nomination Procedure	<p>Please send a nomination email to following address; studyabroad@ad.reitaku-u.ac.jp</p> <p>Nominations should include the student's name, gender, birthday, nationality, term abroad, and academic area of focus. If these details are not possible by the requested date, please send the expected number of nominated students for that term.</p>						
Documentation Deadline	<p>Spring 2020: <u>October 31, 2019</u></p> <p>Fall 2020: <u>April 20, 2020</u></p> <p>All application materials must be submitted by both email and mail.</p>						
Materials	Details are on the attached file "Application Materials for Spring 2020"						
Academic Calendar							
Spring Semester 2020	<table> <tr> <td>March 27</td><td>Dormitory Entrance</td></tr> <tr> <td>March 28-April 6</td><td>Orientation Weeks</td></tr> <tr> <td>April 8-July 31</td><td>Class Period</td></tr> </table>	March 27	Dormitory Entrance	March 28-April 6	Orientation Weeks	April 8-July 31	Class Period
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Course Selection							

Language	Japanese / English
Registration	<ul style="list-style-type: none"> • Course registration process begins after the program starts. • Please be noted that some courses for degree students are not available for exchange students. • Minimum required hours of classes per week in Reitaku University is 10 hours (≒ 7 courses).
Japanese Language Courses	<p>We will open Japanese language courses at 5 levels.</p> <p>Number of classes per week depends on the course and course will be determined by the result of a placement test you will take after your arrival to Japan.</p>
Courses Offered in English	<p>We have some courses offered in English.</p> <p>For the details, please contact us</p>
Tuition	
Fee	<p>The amount depends on the credits you registered.</p> <p>(10,000 JPY/credit)</p> <p>※Please note that textbook fees are not included.</p>
Payment Dates	<p>Spring semester: mid of May</p> <p>Fall semester : mid of October</p>
Dormitory	<p>Most exchange students live in the on-campus dormitory.</p> <p>We will make every effort to meet your preferences, however please note that there is a possibility to live in the other dormitory.</p> <p>http://www.reitaku-u.ac.jp/koho/english/campus-life/campus-life03.html</p>
Fee	<p><u>A~C</u></p> <p>First Semester : ¥303,000</p> <p>Second Semester : ¥253,000</p> <p><u>D</u></p> <p>First Semester : ¥ 268,000</p> <p>Second Semester : ¥ 218,000</p>
Bedding Rental	<p>One Year : ¥24,000</p> <p>One Semester : ¥14,000</p>
Others	
Expected Date of Arrival	<p>March 28</p> <p>※ Our staffs and students will go to Narita for exchange students' pick-up.</p>

Visa	<p>Reitaku University will apply Certificate of Eligibility (CoE) for all exchange student to make the examination procedures be smoothly carried out.</p> <p>※CoE supposed to be issued in the middle of February.</p>
Health Insurance	<p>Each students must enroll into the National Health Insurance system. It costs around ¥1,500-¥2,000/month.</p> <p>Students will get the benefits that 70% of medical fees reduction with an insurance card at the time of receiving medical treatment/prescription medicines.</p>
Other Insurance	<p>We highly recommend that students to insure themselves to the overseas travel insurance.</p>
Wi-Fi	<p>Campus Wi-Fi is available with ID which will be given at IT orientation.</p> <p>Until students get the ID, please use free Wi-Fi areas below;</p> <ul style="list-style-type: none"> • KAEDE 1st Floor Student Lounge • Reitaku Center for Advanced Studies and Lifelong Education 1st Floor 'HOAIE' (foyer) • Reitaku Student Plaza 'HANAMIZUKI'
Working	<p>Students are not allowed to work during their stay in Japan. However, those who take 2nd semester may be able to work part-time only if they get good grades on 1st semester and permissions from assigned teacher at Reitaku University and home school teacher.</p>
Conversation Partnership Program	<p>Reitaku University have a program to connect the Japanese students who would like to learn other cultures and help international students, with foreign students who would like to have assistances on Japanese and also like to have Japanese friends.</p>